




APPRENTICESHIP WORKFORCE DEVELOPMENT PROGRAMME

Better Employer Engagement (BEE) Project

Sunderland Engineering Training Association (SETA)

CREATED BY 

SEPTEMBER 2023



PART B - EMPLOYER FEEDBACK - supervisor to complete in advance of review, if possible

| PART C - LEGISLATIVE ASPECTS Training Officer/Coach to discuss jointly with apprentice and supervisor | | | |
|---|-----------------|---|---|
| | Health & Safety | Y | N |
| 1) | | | |

| | | | |
|--|--|--|--|
| Medium (7-13 weeks) | | | |
| Long (14 weeks +) | | | |
| Assessment / Testing / Assignments/ Exams / End Point Assessment | | | |

Short

Medium

Long

Attachments can include:

Emailed progress review signed and sent by official email from the supervisor/apprentice.

Screenshots from software

Detailed additional actions if learners is not progressing as planned

Any other relevant evidence such as test dates and registrations

Note Progress review forms to be stored in PICs and portfolios

FUNDED BY



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APPRENTICESHIP WORKFORCE DEVELOPMENT IS DELIVERED BY:

